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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE LICENSING COMMITTEE

MONDAY 7TH SEPTEMBER 2026

AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors A. M. Dale (Chairman), J. Elledge (Vice-Chairman), S. Ammar, R. Bailes, J. Clarke, D. J. A. Forsythe, B. Kumar, D. Hopkins, C.A. Hotham, B. McEldowney, P. M. McDonald, S. A. Robinson and P. J. Whittaker

AGENDA

1. To receive apologies for absence and notification of substitutes
2. Declarations of Interest

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
3. To confirm the accuracy of the minutes of the meeting of the Licensing Committee held on 20th July 2026 (Pages 5 - 10)
4. Revised Street Trading Policy (Pages 11 - 38)
5. Hackney Carriage Ranks - Feedback from the Trade (Pages 39 - 64)

6. Licensing Committee Work Programme 2026/ 27 (Pages 65 - 66)
7. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting
8. To consider, and if considered appropriate, to pass the following resolution to exclude the public from the meeting during the consideration of item(s) of business containing exempt information:-

"RESOLVED: that under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act, as amended, the relevant paragraph of that part, in each case, being as set out below, and that it is in the public interest to do so:-

<u>Item No.</u>	<u>Paragraph(s)</u>	
9	5	"

9. Any Enforcement/ Appeals Updates

J. Leach
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

27th August 2026

**If you have any queries on this Agenda please contact
John Swann
Democratic Services Officer**

**Parkside, Market Street, Bromsgrove, B61 8DA
Tel: 01527 64252 Ext: 3443
Email: john.swann@bromsgroveandredditch.gov.uk**

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

Notes:

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.



INFORMATION FOR THE PUBLIC

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- Meeting Minutes
- The Council's Constitution

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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE LICENSING COMMITTEE

MONDAY 20TH JULY 2026, AT 6.02 P.M.

PRESENT: Councillors A. M. Dale (Chairman), J. Elledge (Vice- Chairman), S. Ammar, R. A. Bailes, J. Clarke, D. J. A. Forsythe, B. Kumar, D. Hopkins, C. A. Hotham, B. M. McEldowney, P. M. McDonald, S. A. Robinson and P. J. Whittaker

Officers: Mrs. V. Brown, Ms. H. Powell, Mr. G. Day and Mr. J. Swann.

1/26

ELECTION OF CHAIRMAN

As this meeting of the Licensing Committee was the first held during the municipal year of 2026/ 27, Members present were required to elect a Chairman.

RESOLVED that Councillor A. M. Dale be elected as Chairman of the Committee for the municipal year of 2026/ 27.

2/26

ELECTION OF VICE- CHAIRMAN

As this meeting of the Licensing Committee was the first held during the municipal year of 2026/ 27, Members present were required to elect a Vice- Chairman.

RESOLVED that Councillor J. Elledge be elected as Vice- Chairman of the Committee for the municipal year of 2026/ 27.

3/26

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

There were no apologies for absence.

4/26

DECLARATIONS OF INTEREST

There were no declarations of interest.

5/26

MINUTES

The minutes of the Licensing Committee meeting held on 16th March 2026 were received.

RESOLVED that the minutes of the Licensing Committee meeting held on 16th March 2026 be approved as a correct record.

6/26

HACKNEY CARRIAGE RANK REVIEW

The Committee received an overview of the Hackney Carriage Rank Review which was provided by the Principal Officer (Licensing), Worcestershire Regulatory Services (WRS).

The report had been produced following the Committee meeting in March 2026, at which information on the locations and use of taxi rank provision was requested.

It was outlined that there were four official taxi ranks within Bromsgrove Town Centre and these were:

- **Crown Close (Market Street Service Road) near the Bus Station**
 - This rank was in full time operation and had five taxi spaces. It was reported that this rank was well used due to its proximity to the bus station and town centre.
- **High Street outside the Golden Cross Hotel**
 - Two taxi spaces on this rank were in full time operation, with a further three spaces in use during the hours of 7pm-7am. This rank was believed to be moderately well used.
- **Worcester Road (Junction with George Street)**
 - This rank was in operation during the hours of 11pm- 5am, with six taxi spaces.
- **Worcester Road (Junction with Station Street)**
 - This rank was in operation between the hours of 7pm-7am, with four taxi spaces. Both taxi ranks on Worcester Road were under used, believed to be due to a lack of demand as a result of a decreased night time economy.

It was highlighted that there was a further taxi rank at the Strand, outside Oceans Fish Bar, which held two spaces. The Principal Officer (Licensing) undertook to investigate whether there was a taxi rank at this location and report back to Licensing Committee Members.

In compiling the report, the views of the trade and public had not been sought.

From the comments and questions by members of the Committee, the following responses were made, and issues highlighted:

- Members consented that a taxi rank at Bromsgrove Train Station would be desirable, and queried whether this was feasible and if there was demand amongst rail commuters.
- Members queried if taxi ranks which were not well used could be re- purposed to provide parking spaces for the general public.
- It was questioned whether shoppers at ASDA faced challenges accessing taxis.

- Conducting a taxi rank demand survey via a third party would be too expensive.

It was acknowledged that taxi ranks could only be used by hackney carriage drivers who hold a licence issued by Bromsgrove District Council.

It was agreed that input from the trade would help to inform demand for taxi rank provision in the District and the Principal Officer (Licensing) was requested to informally survey hackney carriage drivers.

RESOLVED that

- (a) An informal survey of the trade in relation to demand and utilisation of existing taxi ranks in the District be conducted, the outcome of which is reported to a future meeting of the Licensing Committee.
- (b) The feasibility of establishing a taxi rank at Bromsgrove Train Station be explored.

7/26

STREET TRADING POLICY – VERBAL UPDATE

The Committee discussed the Council's Street Trading Policy.

Members expressed concern that the Street Trading Policy was no longer current, having been in effect since Dember 2017, and was required to be updated.

Members consensed that the policy needed to be revised and updated as a matter of urgency.

It was noted that due to local government reorganisation, it may be beneficial to have a policy largely harmonised with other North Worcestershire local authorities. The Principal Officer (Licensing) was requested to have regard to neighbouring Council's Street Trading Policy's, when revising and updating the Council's Policy.

It was agreed that the revised Street Trading Policy is to be presented before the Committee at its meeting in September 2026.

It was acknowledged that the updated policy would then be subject to a consultation, before re- appearing before the Licensing Committee for consideration of any findings identified via the consolation, and approval.

RESOLVED that

- (a) The Street Trading Policy be revised as per the above and Minute No. 21/25 (meeting held on 16th March 2026).

- (b) The revised Street Trading Policy be brought back to a future meeting of the Licensing Committee.

8/26

HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY – VERBAL UPDATE

The Principal Officer (Licensing) addressed the Committee and outlined that the Hackney Carriage and Private Hire Licensing Policy had been refreshed.

As part of this refresh, sections of the policy had been combined to reduce repetition and make it easier to understand,

It was confirmed that no changes had been made to policy detail or licensing requirements.

It was agreed that the refreshed policy would be circulated to committee Members.

RESOLVED that the refreshed Hackney Carriage and Private Hire Licensing Policy be circulated to members of the Licensing Committee.

9/26

LICENSING COMMITTEE WORK PROGRAMME 2026/ 27

The Work Programme set out the items which were to be considered by the Committee for the 2026/ 27 municipal year.

It was agreed that the Work Programme 2026/ 27 be updated to incorporate future items, namely:

- Hackney Carriage Ranks – Feedback from the Trade.
- Revised Street Trading Policy

RESOLVED that the Licensing Committee Work Programme 2026/ 27 be updated and noted.

10/26

TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN NOTIFIED TO THE HEAD OF LEGAL, DEMOCRATIC AND PROCUREMENT SERVICES PRIOR TO THE COMMENCEMENT OF THE MEETING AND WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING

Additional Items of Business were considered by the Committee.

Acknowledgment of Gratitude

Licensing Committee Members noted that the Director of Worcestershire Regulatory Services was retiring after a period of long- service.

Members acknowledged his dedication to the role and his considerable efforts to ensure that a high- quality service was provided to the

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20th July 2026

residents of Worcestershire and noted him for his hard work and dedication.

Board Members in attendance paid tribute to his hard work and wished him the best for the future.

The meeting closed at 6.49 p.m.

Chairman

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Street Trading Policy Review

Relevant Portfolio Holder	Councillor K. Taylor
Portfolio Holder Consulted	No
Relevant Head of Service	Simon Wilkes – Director of Worcestershire Regulatory Services
Report Author	Hazel Powell – Principal Licensing Officer Contact email: Hazel.Powell@worcestershire.gov.uk Contact Tel: 01562 738 054
Wards Affected	Wards
Ward Councillor(s) consulted	No
Relevant Strategic Purpose(s)	N/A
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. **RECOMMENDATIONS**

Members are asked to:

- i. **Approve the undertaking of a twelve-week public consultation in respect of the draft street trading policy included at Appendix 1; and**

2. **BACKGROUND**

- 2.1 Street Trading is governed by the Local Government (Miscellaneous Provisions) Act 1982. This legislation enables Local Authorities to control street trading by designating areas as consent streets, licence streets, and prohibited streets.
- 2.2 Street Trading refers to the selling of any article (including a living thing) on a public highway or other publicly accessible area. Sales by pedlars, or as part of a market, or in trunk road picnic areas, do not constitute street trading

3. **OPERATIONAL ISSUES**

- 3.1 On 11th September 2017 the Council resolved to designate all streets in the District (as existing at the time of the making of the resolution and in the future) as consent streets with effect from 1st December 2017.
- 3.2 At that time the Council also introduced and published a Street Trading Policy and a set of standard licence conditions, which are attached to all issued licences.

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- 3.3 The street trading policy sets out the Council's position on how it administers applications for street trading licences. The policy was designed to balance the benefits of street trading (consumer choice, local economy) with the needs of the wider community, such as protecting existing businesses, residents, customers, pedestrians and road users, whilst permitting well run businesses to provide services that are in demand and contribute to the local economy.
- 3.4 Since 2017 there have been no amendments to the street trading policy. Whilst the policy has proved effective, a recent review of the policy has been undertaken, to ensure that it remains current, valid, enforceable, and reflects the present-day needs of the district.
- 3.5 The Council's street trading policy should be clear and effective, so the review has tried to ensure that it is meeting this intended goal and has also tried to address changes that have taken place since its introduction in 2017.
- 3.6 In line with the above, officers have reviewed the current policy and prepared a draft revised updated street trading policy at **Appendix 1** which contains several amendments and introduced new additional sections.
- 3.7 To provide clarity on the amendments to policy a colour code has been adopted. Text in black typeface is wording from the current policy (although it may have been moved from the original location within the document). Text with blue typeface reflects sections of the current policy where the wording has been updated with only minor alterations. Text with red typeface identifies new sections/requirements of the policy.
- 3.8 Some of the changes and additions to the policy include:
- Introduction of local exemptions
 - Greater detail on different types of consents
 - Introduction of temporary/occasional street trading
 - Updated application requirements
 - Revision of consultation periods
 - Introduction of on-line application consultations
 - Introduction of applicants/assistants suitability criteria
 - Introduction of section of applicants responsibilities
 - Revision of section on complaints and enforcement
 - Additional conditions for mobile traders and food operators
- 3.9 A more detailed record of the changes made to the proposed policy are given as **Appendix 2**.

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- 3.10 It is proposed that a public consultation on the draft street trading policy be undertaken for a twelve-week period. This will include direct engagement with key stakeholders, including the Chief Officer of West Mercia Police, Hereford and Worcester Fire and Rescue Services, Worcestershire County Council (Public Health), existing licence holders, and Bromsgrove District Councillors.
- 3.11 In addition to targeted stakeholder engagement, the consultation will be made available for public comment via the Council's website, and a small number of hard copies left in identified locations. It will be promoted through social media channels and via the local press to ensure broad awareness and participation.
- 3.12 The preferred option being put forward is for Members to consider the proposed amendments and additions to the street trading policy and to approve the draft revised policy attached at Appendix 1, for the purpose of a twelve-week consultation with relevant stakeholders.
- 3.13 The results of the consultation will then be reported back to the Committee for consideration before the draft revised street trading policy is finalised and approved.

4. FINANCIAL IMPLICATIONS

- 4.1 The costs of reviewing the Council's Street Trading Policy and undertaking consultation will be met from existing budgets held by Worcestershire Regulatory Services and the Council.

5. LEGAL IMPLICATIONS

- 5.1 The Local Government (Miscellaneous Provisions) Act 1982 as amended allows local authorities to adopt provisions concerning the control of street trading. Under the Act there is no legal requirement for the Council to have a policy on how it proposes to control street trading under the Act.
- 5.2 However, it is considered best practice for a Council to adopt such a policy to encourage consistency and transparency in the way that its functions are carried out. It is also considered best practice to review any such policy adopted from time to time.
- 5.3 It is also considered best practice to carry out consultation on any such policy review, to minimise the risks of any legal challenge to any aspects of that policy.

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6. OTHER - IMPLICATIONS

Relevant Strategic Purpose

- 6.1 *Run and grow a successful business* - Supporting businesses through the licensing process by helping them to understand their responsibilities, which will enable them to prosper, and positively add to the District's business trading offering.
- 6.2 *Communities which are safe well-maintained & green* - Supporting businesses through the licensing process by helping them to understand their responsibilities. Supporting the balance of local economic vitality with public safety and visual amenity.

Climate Change Implications

- 6.3 No implications identified.

Equalities and Diversity Implications

- 6.4 Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.
- 6.5 Having undertaken an initial equality impact assessment Officers will await the results of the consultation and carry out a full assessment if required.

7. RISK MANAGEMENT

- 7.1 It is considered best practise to have in place a clear and transparent policy that sets out the approach the Council takes in respect of Street trading and regularly review the policy to ensure that it remains fit for purpose.
- 7.2 It is also considered best practice to carry out consultation on any such policy review, to minimise the risks of any legal challenge to any aspects of that policy.

8. APPENDICES and BACKGROUND PAPERS

Appendix 1 – Proposed draft street trading policy

Appendix 2 – Policy changes tracking



Bromsgrove District Council

www.bromsgrove.gov.uk

Street Trading Policy



Approved to take effect on **TBC**

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1.0 INTRODUCTION

1.1 Bromsgrove District

- 1.1.1 Bromsgrove District Council is situated in the County of Worcestershire, which contains six District Councils in total. The Council area has a population of approximately 93,600 and in terms of area it covers approximately 84 square miles.
- 1.1.2 The Council area is mainly rural in character (90% of the area is classed as Green Belt) with two central urban areas of Bromsgrove Town and Rubery.
- 1.1.3 Whilst it is only 14 miles from central Birmingham, the Clent and Lickey Hills provide an important dividing line between the industrial Midlands and the rural landscape of North Worcestershire.
- 1.1.4 Bromsgrove District Council's overall vision is to “aspire to create a welcoming environment that prioritises quality of life, where residents and businesses feel a deep sense of belonging and connection”. This policy statement accords with this overall vision and attempts to help further the Council's four core strategic purposes, which are:

- Run & grow a successful business
- Work & financial independence
- Living independent, active & healthy lives
- Affordable & sustainable homes
- Communities which are safe well-maintained & green



1.2 The Policy

- 1.2.1 This document states Bromsgrove District Council's Policy on Street Trading, as defined by the Local Government (Miscellaneous Provisions) Act 1982 (Section 3 and Schedule 4).
- 1.2.1 In exercising its discretion in carrying out its regulatory functions, Bromsgrove District Council will have regard to this Policy document and the principles set out therein.
- 1.2.2 Notwithstanding the existence of this Policy, each application will be considered on its own merits, with reference to the principles and procedures that are detailed in this Policy.

1.3 The Objectives of this Policy

- 1.3.1 This Policy recognises the important service that is provided by street traders and the contribution they make to the local economy.
- 1.3.2 The objective of this Policy is to create a trading environment in which street trading complements existing premises-based retailing activities, is sensitive to the needs and concerns of residents and provides diversity in terms of consumer choice.
- 1.3.3 The Policy aims to ensure that street trading does not undermine safe and efficient passage along public highways.
- 1.3.4 This Policy aims to balance the needs of the wider community, local community and street traders, against the needs of those who may be adversely affected by the street trading activities.
- 1.3.5 The Policy aims to provide consistency and transparency in the way in which the Council deals with street trading and to ensure that street trading is fairly, appropriately and proportionately controlled, in line with the Regulator's Code.

1.4 The Law

- 1.4.1 The Local Government (Miscellaneous Provisions) Act 1982 (Section 3 and Schedule 4) provides the legal framework for the control of street trading in England and Wales. This activity is defined as "*the sale and exposing or offering for sale any article, including a living thing, in a street.*" Streets are further defined as to include any road, footway, beach, or other area to which the public have access without payment.
- 1.4.2 The main purpose of this legislation is to establish an appropriate regulatory regime which prevents undue nuisance, interference or inconvenience to the public brought about by street trading. This legislation provides local authorities with the power to designate specific areas within their administrative boundaries as either:
 - Prohibited Streets: those which are not open to street traders
 - Consent Streets: where street trading is prohibited without Local Authority consent

- Licence Streets: where trading is prohibited without a Local Authority licence
- 1.4.3 Local authorities can place conditions on any Consent or Licence granted. The Act also creates offences associated with trading in Consent or Licence streets without the necessary authority: the person guilty of such an offence may be liable, on conviction, to a fine of up to £1000.
- 1.4.4 There are, however a number of exemptions provided in the Act, which are not considered to be street trading. These are detailed in Section 10 below (definition of 'Street Trading'). However it is important to note that exempted traders are still controlled by other regulatory legislation.
- 1.5 Designation of streets for the purposes of street trading**
 - 1.5.1 Bromsgrove District Council has resolved to designate all streets in the District (as existing at the time of the making of the resolution and in the future) as consent streets with effect from 1st December 2017.
- 1.6 Licensing Act 2003**
 - 1.6.1 It should be noted that should a street trader wish to sell alcohol or provide late night refreshment, additional authorisation will be needed under the terms of the Licensing Act 2003.
 - 1.6.2 Late night refreshment is the supply of hot food or drink between the hours of 11pm and 5am on any day of the week.
 - 1.6.3 Licensing Officers will be able to provide further information on the requirements of the Licensing Act 2003.

2. EXEMPT ACTIVITIES

- 2.1.1 The following are not considered street trading under the Act:
 - Pedlars with a certificate under the Pedlar's Act 1871
 - Trading at a market or fair held under legal grant or enactment
 - Trading in a trunk road picnic area provided under section 112 of the Highways Act 1980
 - News vendors
 - Trading at petrol stations
 - Trading at or adjacent to shops as part of the shop's business
 - Roundsmen selling or offering goods
 - Trading for charitable purposes, where a vendor is operating not for private gain, where a payment is not required to access the land.
 - Indoor markets are exempt from street trading legislation.
 - Events that charge an entry fee do not need street trading consent.

- 2.1.2 Non-commercial events are not considered to be street trading and not require any form of street trading consent. A letter of intent/confirmation from the community organisers would normally satisfy the Council. It is assumed that the community event organisers will have consulted with residents and businesses prior to holding the event.
- 2.1.3 If the purpose of the event is of a commercial nature, then it would be caught by the policy and an application required.
- 2.1.4 If the event is intended to have mixed-use for example, charity stalls alongside commercial stalls, then a street trading consent will be required, and an application will need to be submitted.

2.2 LOCAL EXEMPTIONS

- 2.2.1 The Council may designate trading at specific events, such as school fêtes, street fairs, charity events, or national celebrations, as exempt from requiring a Street Trading Consent. A formal decision will be made prior to the event.
- 2.2.2 The Licensing Service will not expect applications for street trading consents from applicants who are selling or exposing for sale any article that is for the benefit of a bona-fide charity.

3. TYPES OF STREET TRADING CONSENTS

- 3.1 Street Trading Consents will be issued according to the following categories:

3.2 Annual Street Trading Consent– Single Commercial Pitches

Permits trading up to seven days a week at a fixed location within the Council area.

Duration 12 months – Trading between Monday to Sunday.

Restrictions:

No trading within 50 metres of existing traders or school entrances.

3.3 Peripatetic or Mobile Street Trading

For mobile units (e.g., ice cream vans).

Duration 12 months – Trading between Monday to Sunday.

Restrictions:

No trading within 50 metres of existing traders, school entrances, religious buildings, or licensed premises.

Not valid in Council parks, open spaces, or car parks without express council permission.

Traders must not remain static for more than 30 minutes and must not return to the same location within three hours.

3.4 Temporary/Occasional Street Trading – One Off Events

Permits trading for between 1 to 31 consecutive days. Suitable for one-off events, such as pop-ups or event days.

Duration for between 1 day and 31 consecutive days between Monday to Sunday.

Individual permissions apply for events on Council land or free events on private land.

Block consent is required from organisers for 5 or more pitches.

4. APPLICATIONS FOR A STREET TRADING CONSENT

4.1 Advice for New Applicants

4.1.1 New applicants are advised to contact the Council at their earliest opportunity, preferably before an application is made. This allows Officers to provide advice, as well as clarifying any areas of uncertainty.

4.1.2 It is the responsibility of the applicant, in the first instance, to identify the location(s) in which they wish to trade as there is no designated list of street trading “pitches” that can be traded from.

4.1.3 The Council can also provide advice in relation to other legal requirements of a new Consent Holder, for example, planning permission or food safety requirements.

4.2 Applications

4.2.1 The following information must be submitted at the time of application before it can be considered valid and processed by the Licensing Team. Incomplete applications will be rejected.

4.2.2 All applications for grant or renewal of a Street Trading Consent must be made on the Council’s prescribed application form.

4.2.3 A completed application form must be accompanied by:

- a) the correct fee
- b) proof of identity (copy of passport, UK driving licence/provisional, Biometric residence permit with the right to work in the UK, Birth certificate, Adoption certificate) for applicant and any assistants
- c) the applicant’s, and any prospective assistants, address and right to work in the UK.
- d) colour photographs of the stall or vehicle that is intended to be used for the street trading activity

- e) Where the trading is proposed to take place on a mobile basis, a list of the relevant Towns/Parishes in which trading is proposed to take place providing details where possible about specific areas.
- f) If a vehicle is to be used as part of the street trading activities, registration details of the vehicle including confirmation of the registered keeper of the vehicle and their address.
- g) evidence of food registration with a local authority (if applicable).
- h) evidence of current training to a level equivalent to the Chartered Institute of Environmental Health (CIEH) Level 2 Food Hygiene Certificate for the food business operator and those staff who have a supervisory role in the preparation and handling of open high-risk foods (if applicable)
- i) Gas Safety certificate (if applicable)
- j) Electrical safety certificate for any electrical works carried out (if applicable)
- k) a valid Waste Transfer Contract or agreement, or Waste Carrier Licence (if applicable)
- l) proof of insurance including public liability of at least £5 million.
- m) Risk assessment document identifying hazards, evaluating risks, and implementing control measures.
- n) Certificates to confirm that any fire fighting equipment within the trailer, stall or vehicle from which the street trading activities are proposed to take place have been appropriately serviced and maintained.

Static consent application

- o) A plan clearly identifying the proposed trading area by marking the site boundary with a red line. Where the application is for more than one location each site will need to be detailed and marked.
- p) Where the application is to trade on private land, written confirmation of freeholder's permission to trade on land.

Mobile consent application

- q) Where the proposed trading is on a mobile basis, a list of the trading areas including identifying the relevant Towns/Parishes in which trading is proposed to take place.
- r) A map that clearly shows the area to be traded from (in the case of mobile ice cream traders, the names of the streets suffice).

4.3 Display of Applications and Public Notices

- 4.3.1 Where the application is for GRANT of a new consent in respect of a static fixed location, the applicant must also advertise their application by

displaying the prescribed Public Notice at the relevant location for the period shown below beginning with the day after the application for consent is made to the Council and deemed accepted

- proposed trading for between 1 and 6 days – 7-day notice period
- Proposed Trading for between 7 and 14 days – 14-day notice period
- Proposed trading for 15 days or more – 28-day notice period

4.3.2 Information in relation to the form of the prescribed Public Notice are available from the licensing team.

4.3.3 New applications will also be displayed on the Worcestershire Regulatory Services 'New Street Trading Application' Webpage.

4.4 SUITABILITY OF APPLICANT AND ASSISTANTS

4.4.1 The primary aim of this policy is public protection. To help in achieving that aim, the council will consider the suitability of applicants to be authorised as street traders.

4.4.2 Street traders and their commercial activities are often subject to minimum levels of supervision. They interact closely with members of the public and it is important that the public, especially vulnerable people are protected from harm and from those who may harm them, wherever possible.

4.4.3 Any assistant employed by the licensed trader, whether paid or not, should be registered with the Council's Licensing team. Any breach of legislation or Street Trading conditions committed by the assistant may have a bearing on the consent.

4.4.4 The council will consider all relevant information relating to the suitability of the applicant and any assistants including whether they have been cautioned or convicted of any offences of:

- a. violence
- b. drug related offences
- c. public order offences
- d. food safety or health and safety offences
- e. any offence resulting in a sentence of imprisonment.

4.4.5 The council will normally reject applicants with a previous conviction of sexual offence, particularly involving children and other vulnerable people

4.4.6 Applicants will be required to make a declaration to confirm their status relating to any 'unspent' cautions or convictions under the Rehabilitation of Offenders Act 1974.

4.4.7 When determining an application for the grant or renewal of a consent, the council will consider the applicant's criminal history as a whole, together with

all other relevant evidence, information and intelligence including their history (for example, complaints and positive comments from the public, level of previous compliance, and willingness to co-operate with council officers) whilst holding a consent from the Council or any other street trading permission from any other authority.

- 4.4.8 If any unspent convictions or cautions are declared, depending on their nature, then the Council may as part of the application process hold a hearing to determine whether the applicant is a suitable person to hold a street trading consent. The application will not proceed until the suitability of the applicant has been determined.

National Insurance Number and Right to Work

- 4.4.9 A licensed street trader and named assistants shall provide a National Insurance Number and satisfactory evidence that the number given was issued to them. Temporary National Insurance Numbers are not acceptable.
- 4.4.10 A licensed street trader and named assistants shall provide all relevant supporting documents to support their legitimate right to work and in line with any Home Office immigration guidelines in force.
- 4.4.11 Applications cannot be considered from anyone under the age of 17.

4.5. Processing an Application

- 4.5.1 Applications for grant or renewal of a Street Trading Consent will be notified by the Council to the following:-

- West Mercia Police
- Worcestershire County Council (Highways)
- Highways England
- The relevant Parish Council(s)
- The District Councillor(s) for the Ward(s) concerned
- Environmental Health Officers at Worcestershire Regulatory Services
- The Planning Authority
- Safer Bromsgrove
- Bromsgrove District Council Environmental Services
- Trading Standards
- The owners / occupiers of any residential and/or business properties in the vicinity of the proposed location of any static trading site.
- Any other relevant organisation

- 4.5.2 Representations or objections will be accepted from any of the bodies listed at 3.5.1 and any other individual or business that can demonstrate that they would be materially affected by the proposed street trading activities.

4.6 Determining Applications with no Representations or Objections

- 4.6.1 Where no representations or objections are received Officers will grant Consent to the applicant in the terms that it was applied for.

4.7 Determining Applications through Mediation

- 4.7.1 Where a representation or objection is received in respect of an application, a Licensing Officer will, in the first instance, attempt to mediate between the relevant parties.
- 4.7.2 For example, it may be possible to find a compromise position in one of the following ways:-
- amending the times during which trading will take place;
 - amending the days on which trading will take place;
 - adding conditions to the Consent to address specific concerns;
 - granting Consent for a trial period to assess the impact; or
 - amending the list of articles to be sold.
- 4.7.3 Where all relevant parties agree to a compromise position, the Consent will be granted by Officers, subject to the agreed amendments.

4.8 Determining Applications Where Mediation Is Not Possible

- 4.8.1 Where representations or objections are received and it is not possible to reach an agreed compromise, the application can be referred, at the applicant's request, to the next available Licensing Sub-Committee for determination.
- 4.8.2 The Licensing Sub-Committee will be conducted in accordance with the Council's standard procedure.

4.9 Options Available to Licensing Sub-Committee

- 4.9.1 When determining an application for grant or renewal of a Street Trading Consent, a Licensing Sub-Committee can take any of the following steps as is considered desirable with a view to meeting the objectives of this Policy:-
- (a) grant consent to the applicant as applied for;
 - (b) grant consent to the applicant subject to modifications to any of the following matters:
 - (i) the days on which trading can take place;
 - (ii) the times during which trading can take place;
 - (iii) the location(s) where trading can take place;
 - (iv) the articles that can be traded;
 - (v) the conditions attached to the Consent;
 - (vi) the duration of the Consent.
 - (c) refuse to grant Consent.
- 4.9.2 In the interests of transparency, reasons will be given for any decision taken by a Licensing Sub-Committee **and will be detailed in a formal decision notice.**

4.10 Key Considerations

4.10.1 Each application will be considered on its own merits.

4.10.2 The Council will have regard to all of the circumstances and all of the representations and objections that it receives. The Council will normally grant or renew a Street Trading Consent unless, in its opinion,:-

- a significant effect on road safety would arise either from the siting of the trading activity itself, or from customers visiting or leaving the site; or
- there are concerns over the recorded level of personal injury accidents in the locality where the street trading activity will be sited; or
- there would be a significant loss of amenity caused by traffic, noise (whether from trading unit or its customers), light pollution, rubbish, air quality, potential for the harbourage of vermin; or
- there is already adequate like provision in the vicinity of the site to be used for street trading purposes; or
- there is a conflict with Traffic Orders such as waiting restrictions; or
- the site or pitch obstructs either pedestrian or vehicular access, or traffic flows, or places pedestrians in danger when in use for street trading purposes; or
- street trading activities would undermine the safe and efficient passage along public highways and cause congestion; or
- the pitch interferes with sight lines for any road users such as at road junctions, or pedestrian crossing facilities; or
- the site does not allow the Consent Holder, staff and customers to park in a safe manner; or
- the trading activity would detract from the visual or other attractions of the area in which it takes place, particularly designated Conservation Areas, Areas of Outstanding Natural Beauty and Sites of Special or Scientific Interest; or
- street trading activities would conflict with the solemnity and tranquillity that can reasonably be expected at sensitive locations, such as close to a place of worship, cemetery, crematorium etc; or
- the street trading activity is carried out after dusk and the site is not adequately lit to allow safe access and egress from the site for both customers and staff; or
- a Consent has already been granted to another person to trade similar articles in the immediate vicinity.
- the proposed consent holder is not considered to be a suitable person to be granted a street trading consent for any reason.

4.10.3 There is no statutory right of appeal against refusal to issue a Consent.

5.0 SPECIAL EVENTS

5.1 For special events and block bookings (three or more traders), the council will accept one application from the person organising the event and does not require individual traders to gain their own consent. This provision aims to promote and encourage traders to attend events within the district.

- 5.2 The application will require full details of each trader attending the event and must be submitted at least seven days in advance of the event. Last minute additions will be considered on a case-by-case basis and may incur increased administrative fees.
- 5.3 Prior to any Event The event organiser will need to supply the following information for each trader:
- Name of trader, name of business, vehicle registration details (if used in connection with business)
 - Public liability insurance certificate (minimum £5 million)
 - Proof of food registration (if a food business).
- 5.4 It is the responsibility of the event organiser to ensure that traders meet the conditions of this Street Trading Policy. A failure to ensure these conditions are met will be considered during the review of any future applications.
- 5.5 Community event organisers will be asked to provide evidence that they have consulted with residents and businesses prior to holding the event. If consent is granted, then a consent certificate will be issued to the event organiser for the duration of the event.
- 6. MISCELLANEOUS INFORMATION**
- 6.1 A Street Trading Consent may be granted for any period not exceeding 12 months but may be revoked at any time.
- 6.2 The holder of a Street Trading Consent may at any time surrender their Consent to the Council, and it shall then cease to be valid.
- 6.3 A Street Trading Consent will normally be granted for 12 months and will then expire.
- 6.4 The Council will consider granting a Street Trading Consent for a shorter duration than 12 months on application in line with the options detailed in this policy.
- 6.5 Renewals applications must be submitted prior to the expiry of the current consent and will be processed upon receipt of a completed renewal application and payment of the appropriate fee.
- 6.6 Consents are non-transferable and cannot be subcontracted or assigned to another person or business.
- 6.7 If a consent is surrendered or not renewed, the site becomes available for other applicants. Consents are generally issued on a first-come, first-served basis. If multiple applications are received for the same site, the matter will be referred to the Licensing Sub-Committee for determination.
- 6.8 The granting of a street trading consent by the licensing authority does not exempt the Consent Holder from complying with other legislation, local authority rules and by-laws, or safety regulations.

- 6.9 The grant of a street trading consent does not guarantee the holder of the Street Trading Consent unimpeded access to the location(s) where they are permitted to trade.

7. RESPONSIBILITIES

- 7.1 A consent holder is responsible for ensuring that:
- a) All consent conditions are fully complied with.
 - b) All relevant insurance and or safety certificates are submitted to the Council with any consent application and, if consent is granted, that they remain valid for the full term of the consent.
 - c) The vehicle or stall is registered with the Council as a food business if food of any description is being sold.
 - d) The Council is not held liable for any acts or omissions arising from the grant of a consent.
 - e) Where trading occurs on private land to which the public has unrestricted access, permission to trade must be obtained from both the landowner/occupier and the Council.

8. FEES AND CHARGES

8.1 Fees

- 8.1.1 The fees charged by the Authority for consents to trade will cover the cost of administering the application process, administering the service and undertaking enforcement and compliance activities.
- 8.1.2 The fees will be reviewed at on an annual basis and published on the Council's website.
- 8.1.3 It is possible for the Authority to charge different fees for Consents that are for different durations or locations. Different fees can also be charged depending on the nature of the articles being sold and depending on whether the trading takes place at a single location or on a mobile basis.
- 8.1.4 Any failure by a consent holder to pay the required fee may result in the revocation of a consent.
- 8.1.6 Street trading fees may be waived at the discretion of the relevant Corporate Head of Service, acting in consultation with the Chairman and Vice-Chairman of the Licensing Committee. Fees may only be waived in relation to charitable or community events, or events of a similar nature. Each event will be judged on its own merits.

8.2 Refunds

- 8.2.1 Where a consent holder surrenders a consent that they have been issued, refunds may be given on request, of the fee paid when applying for that consent in accordance with the following:
- 1/12 of the fee paid may be refunded for every FULL month remaining of the consent period at the time when the licence is surrendered. The maximum amount that will be refunded is 9/12 (75%) of the licence fee paid.
- 8.2.2 If an application is refused the application fee is refundable less an administration charge.

9. COMPLAINTS AND ENFORCEMENT

9.1 General Principles

- 9.1.1 The council is committed to enforcing the provisions contained within the relevant legislation and to work in partnership with all enforcement agencies, to provide consistent enforcement on licensing issues in accordance with the council's corporate enforcement policy.
- 9.1.2 The following are offences under Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:-
- engaging in street trading in a prohibited street;
 - engaging in street trading in a consent street without Consent;
 - contravention of a condition in relation to trading location; and
 - contravention of a condition in relation as to the times between which or periods for which a Consent Holder can trade.
- 9.1.3. A person guilty of the above offences may be liable on conviction to a fine of up to £1,000.
- 9.1.4. The council will investigate any complaints relating to street trading activities, such as trading without consent or breach of conditions, and may take with the council to resolve them. Substantiated complaints may result in a consent being revoked and refusal to grant further consent on application.
- 9.1.5. Failure to comply with one or more of the standard conditions of consent may lead to suspension, variation, revocation, or non-renewal of street trading consent. The consent holder may also be prosecuted where a criminal offence has occurred.
- 9.1.6 If a complaint is found to be justified then the following actions may be taken by Officers:-
- verbal warning;
 - written warning;
 - simple caution;
 - prosecution; or
 - referral of the Consent Holder to a Licensing Sub-Committee.

9.1.7 If an existing Consent Holder is referred to a Licensing Sub-Committee, the Licensing Sub-Committee may take any of the following steps as are deemed desirable to meet the objectives of this Policy:-

- take no further action;
- give a warning to the Consent Holder;
- amend the days on which trading can take place;
- amend the times during which trading can take place;
- amend the location(s) where trading can take place;
- amend the articles that can be traded;
- amend the conditions attached to the Consent;
- amend the duration of the Consent; or
- revoke the Consent.

10. CONDITIONS ATTACHED TO CONSENTS

10.1 Standard Conditions

10.1.1 When granting or renewing a Street Trading Consent, the Council may attach such conditions to it as they consider reasonably necessary.

10.1.2 Street Trading Consents will usually be granted subject to the standard conditions detailed in **Annex A** to this Policy.

10.2 Additional Conditions

10.2.1 Additional conditions, over and above the standard conditions, may be imposed on a Street Trading Consent on a case by case basis. Additional conditions may be attached either as a result of the mediation process described at **Paragraph 3.5** or by a Licensing Sub-Committee when granting Consent.

11 AMENDMENTS TO THIS POLICY

11.1 Any significant amendment to this Policy will only be implemented after further consultation with the trade and the public.

For the purpose of this section, any significant amendment is defined as one that:-

- a) is likely to have a significant financial effect on consent holders;
- b) is likely to have a significant procedural effect on consent holders; or
- c) is likely to have a significant effect on the community.

12 DEFINITIONS

TERM	DEFINITION
Authorised Officer	An Officer of the Council authorised by it to act in accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1982.
Consent	A Consent to trade on a street granted by the Council, pursuant to Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.
Consent Holder	The person or company to whom the consent to trade has been granted by the Council.
Consent Street	A street in which street trading is prohibited without the consent of the Council.
Council	Bromsgrove District Council
Days	Refers to consecutive or calendar days unless specified otherwise.
Prohibited Street	A street in which street trading is prohibited
Street	Any road, footway or other area to which the public have access without payment, or any part of a street, including all roads, footways and areas open as a matter of fact to the public without payment, within the distance of 30 metres from the centre of those streets which are part of the public highway.
Street Trading	The selling or exposing, or offering for sale of any article (including a living thing) in any street.
Street Trading Assistant	A person engaged by the Consent Holder to assist them with their trading. A street trading assistant will be deemed to be assisting a Consent Holder on a regular basis if they will be engaged to assist them on more than 14 days per calendar year.

ANNEX A

STREET TRADING CONSENT **STANDARD CONDITIONS**

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Street Trading Consents are issued by this Council subject to the following Standard Conditions, in so far as they do not conflict with, or are amended by, any special conditions imposed on the grant of a Consent:-

Nothing herein contained shall prejudice the rights, powers, duties and obligations of the Council or any other enforcing authority under any public or private statutes, orders, regulations or byelaws.

- The Consent shall be valid for the period specified in the Consent, but this period shall not exceed 12 months.
- The Consent may be revoked by the Council at any time, including as a result of a breach of these conditions.
- A Consent shall be required for each trading unit (e.g. each vehicle or stall).
- A Consent shall not be assigned or transferred.
- Street trading must only be carried on by the Consent Holder or by a person engaged by the Consent Holder to assist in their trading.
- The Consent Holder must provide details and proof of the name, address, date of birth and a photograph of any person assisting them with their trading on a regular basis.
- The Consent Holder must notify the Council of any change to their address or the address of any person assisting them with their trading on a regular basis.
- Any person assisting a Consent Holder on a regular basis must be at least 17 years of age.
- Consent Holders, and any person assisting them on a regular basis, shall at all times, clearly and visibly display a valid identification badge. The badge is to be issued by the Council.
- The Council may vary or make additions to the Conditions or a Consent at any time.
- The Consent shall be limited to the days of the week, and between the hours each day, as stated on the Consent.
- The Consent Holder and/or their assistants shall only sell, or offer for sale, those goods specified in the Consent granted to the Consent Holder.
- The Consent Holder, and/or their assistants, shall only trade at the location(s) specified in the Consent.

- The Consent Holder or their assistants must allow Council officers to inspect their trading facilities and should offer all reasonable assistance to them.
- The Consent Holder, and/or their assistants, must not cause an obstruction of any street or endanger any person using it.
- The Consent Holder, and/or their assistants, must not cause nuisance (whether from noise, smell, litter or light) or annoyance by reason of the street trading activity, whether to persons using or living in the street or otherwise. In particular, but without prejudice to the generality of the foregoing, the Consent Holder shall ensure that their customers or patrons conduct themselves in an orderly manner.
- Where a trader trades from a fixed location, at least one refuse container must be provided for use by customers.
- When leaving a site the trader shall ensure that the locations in the immediate vicinity of where he has been trading are clear of refuse and waste arising from the trading.
- Traders must arrange the removal and disposal of waste arising from their trading in a lawful manner and produce evidence of any relevant trade waste agreement when required by an Authorised Officer or the Council.
- No waste matter shall be discharged onto a street or be allowed to enter a highway drain.
- The use and storage of liquefied petroleum gas shall comply with all current, relevant legislation and Codes of Practice.
- No television, radio, tape player or other device used for the entertainment of the Operator, shall be audible outside, or beyond, the trading unit.
- All signs advertising the business must be no more than 75 metres from the trading unit.

NOTE: The requirements as to signs advertising the business do not imply the right to display such signs which may require a necessary planning permission.

- At the end of each trading period the trader shall remove any signs advertising the business, with the exception of those attached to the vehicle or stall used for the purposes of the Street Trading Consent.
- No television, radio, tape player or other device used for the reproduction or amplification of sound during trading shall be at a level which causes nuisance or annoyance to persons using or living in the street.
- Any vehicle, stall or container used by the Consent Holder in the course of street trading shall be constructed and maintained to the satisfaction of all reasonable requirements of the Council, the Police, Fire Officer and Highway Authorities as to its construction, safety and appearance and any changes to vehicles used in the course of trading must be notified to the Council.

- The Consent holder or their employee must move their trailer, vehicle, stall or any signage associate with their trading or vacate the site immediately upon the instruction of a Police Officer or Authorised Officer of the Council.
- The Consent Holder shall at all times maintain a valid Third Party Public Liability Insurance Policy to the satisfaction of the Council and shall produce a valid certificate of such insurance at any time upon request by an authorised Officer of the Council.
- The Consent Holder must ensure any gas and electrical installations are properly maintained and the relevant safety certificates must be produced on request from an Authorised Officer of the Council.
- The Consent Holder, and/or assistants, shall not trade whilst intoxicated and should behave in a civil and orderly manner at all times when trading.
- Consent holders, and any/or assistants, should wear clean and appropriate clothing.
- The Consent Holder must notify the Council within 7 days if any of the information provided when applying for the consent changes.

ADDITIONAL CONDITIONS APPLICABLE TO MOBILE LICENCES

- Vehicles and trading units must move from location to location within the controlled area.
- The holder of a mobile street trading licence may only trade at any given place for up to a maximum of 15 minutes. If at the end of this 15-minute period, there is a queue of customers waiting to be served, the trader may continue to serve those customers until either all customers in the queue have been served or another 15 minute period has passed, whichever is the earliest.
- Under no circumstances can a mobile street trader remain trading at the same place for more than 30-minutes before leaving
- Having left a location at which they have been trading, a mobile street trader may not return to any location within 100 metres of that location for a period of at least 3 hours
- If a licence holder, operator or assistant is requested to move the vehicle by a licensing officer or police officer, they shall immediately comply with that request.

ADDITIONAL CONDITIONS SPECIFIC TO FOOD TRADERS

(Food Safety Requirements for all Food Traders, The Food Hygiene (England) Regulations 2006)

- All food traders must be registered with a relevant Local Authority at least 28 days prior to starting to trade.
- All food traders must have in place written food safety management procedures based on HACCP (hazard analysis critical control point) principles.
 - The person (or people) responsible for developing and maintaining the food safety management system must have received adequate training to enable them to do this. Any member of staff must be

supervised/instructed/trained in food hygiene in a way that is appropriate for the food they handle. You do not have to attend a formal course, but this is highly recommended e.g. Chartered Institute of Environmental Health to ensure you are aware of the legal requirements.

- The trading unit must be kept clean and maintained in good repair.
- All food handlers must keep themselves and their over clothing clean, any cut or abrasion covered with distinctive material, refrain from spitting or smoking while they are on or around the unit.
- Any food handler who is suffering from food poisoning or any condition likely to cause food poisoning should not work until they have had no symptoms for 48 hours.
- All wrapping paper and food containers must be clean and approved for food use.
- Specified high risk foods must be kept at or below a temperature of 8°C or if to be served hot kept at a temperature of 63°C or more until sold. It is recommended that these temperatures be recorded.
- Any food on display must be protected against contamination.
- Every trading unit must have a sufficient supply of clean and wholesome water. If water is stored in a container, this must be kept clean and disinfected regularly.
- You must have appropriate facilities to maintain adequate personal hygiene, including facilities to wash and dry hands hygienically. Hot water must be available whenever trading. It is recommended that liquid soap (anti-bacterial) and paper towels are used.
- Suitable and sufficient washing facilities, complete with an adequate supply of hot and cold water, detergents and clean drying facilities must be provided and maintained in a clean condition and good working order. The sink must be cleaned and disinfected between being used for food washing and equipment washing. Hot water must be available whenever trading.
- Disinfectants/sanitiser must be available for food contact equipment and surfaces. Adequate first aid materials including waterproof dressings must be maintained in the unit. It is recommended that coloured dressings are provided.
- No live animals or articles which could contaminate food are permitted within the unit.
- The vehicle must not be used as a sleeping place.
- Suitable and sufficient lighting must be provided and maintained within the unit. All electric units should be enclosed to prevent contamination of food.
- A suitable bin with a close fitting lid should be provided for the separation and

disposal of waste. No refuse or other waste must be allowed to accumulate in or around the unit.

- The unit must not be sited close to sources of contamination or pests.
- Any sanitary convenience regularly used in connection with any unit must be kept clean, in good repair, properly lighted and ventilated.
- Failure to comply with food safety regulations may result in legal proceedings and/or revocation of the licence.

A Street Trading Consent does not operate as a consent for any purpose other than to permit the holder to trade on a Consent Street in accordance with any conditions imposed. The Consent Holder must ensure that he has obtained any other consent, approval or registration required under any other statutory provision relevant to their trade.

In these conditions "Consent" means a consent issued under Paragraph 7 of Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982; "Consent Holder" means the person named on the Street Trading Consent issued by the Council and any person employed by them to assist in their trading; "Council" means the Bromsgrove District Council.

Street Trading Policy – Policy changes tracking

Policy number	Alteration	Rationale
1.1.4	Council vision quotation	Update in accordance with current Council vision and priorities
2 2.1.2 – 2.2.2	Exempt Activities	To introduce details of the Council's local policy exemptions, provide clarity around approach to community events and charities
3 3.1 – 3.4	Types of Street Trading Consents	Greater detail on different types of street trading consent. Introduction of temporary/occasional street trading to provide greater flexibility
4.2.1	Confirmation that only complete applications will be considered.	To provide clarity to applicants.
4.2.3 (b)	Proof of Identity	Standard document in many licensing regimes – provides confirmation of who is applying
4.2.3 (c)	Assistants to provide proof of address and Right to Work	Introduces a level of regulation to any persons employed as part of the street trading activity.
4.2.3 (h)	Required Level 2 food hygiene certificate for operator and supervisory staff	Introduction of a standard level of food hygiene certification to ensure public safety.
4.2.3 (l)	Public liability insurance of £5 million; employee liability insurance of £5 million	To validate that the business has appropriate public liability insurance
4.2.3 (m)	Risk assessment	To ensure good business practice and promote public safety
4.2.3 (r)	Map showing trade area for mobile traders	Provides greater clarity on proposed trading locations making assessment of the application easier.
4.3.1	Consultation periods set out for different types of application	Allows different consultation timeframes appropriate to the type of consent sought.
4.3.2	The prescribed public notice are available from the licensing team	A template will be made available to applicants which will be structured to the type of application being made.

4.3.3	Introduction of on-line consultation	Consultation to reach a wider public audience and create greater community involvement.
4.4 4.4.1 – 4.4.10	New section covering suitability of applicant and assistants	Sets out the Council's approach to considering suitability of applicants and assistants. Includes approach to offences, other relevant information and applicants and assistants right to work in the UK.
4.9.2	Sub-committee decision notice	Inclusion that a decision notice will be issued to the applicant setting out the reasons for the sub-committees decision
5.0 5.1 – 5.5	Special Events	This sections sets out the requirements and parameters for licensing a special event. The section is intended to clarify how such events are regulated by the street trading regime and promote public safety and prevent public nuisance at community events.
6.5 – 6.10	Additional points on miscellaneous information.	Clarification around certain common questions which arise during the administration of the licensing regime including submission of renewals /transfer of consent/availability of sites
7	Introduction of 'Responsibilities' section	Clarification on the role and responsibility of consent holders
8.1.5	Fees and Charges amendments	Clarification that that consents may be revoked for non-payment.
8.2	Refunds	Clarification on when and how refunds will be administered
9 9.1.1 9.1.3 – 9.1.5	Complaints and Enforcement	Information on approach to complaints and enforcement, details of penalties following conviction of an offence under the Act. Council's approach to handling complaints and possible outcomes for non-compliance
Annex A	Additional conditions	Specific conditions added to mobile consents to ensure traders move on a regular basis. Specific conditions added for food vendors to ensure appropriate hygienic facilities.

LICENSING COMMITTEE

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Hackney Carriage Ranks – Information Report

Relevant Portfolio Holder	Councillor K. Taylor
Portfolio Holder Consulted	No
Relevant Head of Service	Simon Wilkes – Director of Worcestershire Regulatory Services
Report Author	Hazel Powell – Principal Licensing Officer Contact email: Hazel.Powell@worsregservices.gov.uk Contact Tel: 01562 738 054
Wards Affected	Wards
Ward Councillor(s) consulted	No
Relevant Strategic Purpose(s)	N/A
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. RECOMMENDATIONS

Members are asked to:

- i. **Note the contents of the report.**

2. BACKGROUND

- 2.1 On 20th July 2026 the Licensing Committee were presented with an information report detailing the current authorised Hackney Carriage ranks in Bromsgrove town centre.
- 2.2 At that meeting the Committee resolved that an informal demand and utilisation survey of the district Hackney Carriage ranks be carried out with the Hackney Carriage and Private Hire trade (taxi trade) and that the feasibility of establishing a hackney carriage rank at Bromsgrove Train Station be explored.

3. OPERATIONAL ISSUES

Survey with taxi trade

- 3.1 There are currently five authorised Hackney Carriage Ranks across the district which are –

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Location of authorised rank	Time of operation and spaces available
Crown Close (Market Street Service Road) near to the bus station.	Full time daily – 5 spaces
High Street outside the Golden Cross Hotel and Public House.	Full time daily – 2 spaces Part time, 19:00 – 07:00 daily – 3 spaces
Worcester Road, junction of George Street.	Part time, 23:00 – 05:00 daily – 6 spaces
Worcester Road, junction of Station Street, near to Bar 61.	Part time, 19:00 – 07:00 daily – 4 spaces
The Strand, opposite the Queens Head Public House	Full time daily – 2 spaces

- 3.2 An informal survey was conducted with the taxi trade between 11th August 2026 and 25th August 2026.
- 3.3 The survey was conducted using an online survey tool which generates an internet link. The link to the survey was sent to all Hackney Carriage and Private Hire licence holders. In total, 20 people completed the survey.
- 3.4 The survey sought views on the general provision of authorised taxi ranks across the district, which of those ranks are used the most and whether the taxi trade is happy with provision as it currently stands.
- 3.5 The survey also asked specific questions on each of the current authorised ranks, seeking views on whether the trade use the ranks. The survey looked to establish what days of the week and times each ranks tends to be used and whether the taxi trade considers the ranks to be in the appropriate locations.
- 3.6 A document showing the questions asked as part of the survey and the responses received to those questions can be seen at **Appendix 1**.
- 3.7 There was a significant majority of 72.22% of respondents who said they used the current authorised district ranks daily.

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- 3.8 In response to whether asking if the trade is happy with the current taxi provision across the district 45% of respondents said they were.
- 3.9 Over 78% of respondents indicated that they do not feel that any of the current taxi rank spaces across the district could be better used as alternative parking.
- 3.10 Responses indicate that the rank in Crown Close is the most well used and is used by the trade daily in both the daytime and the evening.
- 3.11 Responses indicate that all other ranks across the district are also well used, with over 50% of the trade indicating they use each of the ranks available.
- 3.12 The survey asked the capacity of the respondents. Of the respondents 95% stated they were Hackney Carriage drivers and the remaining 5% of respondents stated they were private hire operators.

Bromsgrove Train Station

- 3.13 A district council has powers to create and vary Hackney Carriage ranks, under S63 of the Local Government (Miscellaneous Provisions) Act 1976. The Act provides that those powers extend only to '*any highway in the district which is maintainable at the public expense*'.
- 3.14 Following the Licensing Committee of 20th July 2026 officers have made initial enquiries with both Bromsgrove District Council's Planning Department and Worcestershire County Council's Highways Department about the feasibility of an authorised Hackney Carriage rank at Bromsgrove Train Station
- 3.15 Enquiries with the planning department revealed that the 2013 planning application for the train station included details of a 'taxi rank' consisting of four spaces. Officers have made a recent visit to the train station and can confirm that there is a waiting area at the station, close to the stations main entrance, marked 'taxi'. The waiting area has space for four vehicles. A plan, highlighting the available 'taxi' spaces is given as **Appendix 2**, the spaces have been highlighted yellow.
- 3.16 As detailed at 3.14 above, an authorised taxi rank can only be instigated on designated highway land. A plan of the train station, showing the extent of the highway in that area is given as **Appendix 3**.
- 3.17 The initial enquiries with the relevant departments indicate
 - a) through planning permission there is space for four 'taxis' at the train station

BROMSGROVE DISTRICT COUNCIL

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- b) land at the train station is not designated highway land. S63 of the Local Government (Miscellaneous Provisions) Act 1976 permits authorised ranks on designated highway land only therefore it is not permissible to authorise a rank at the train station under this provision.

4. FINANCIAL IMPLICATIONS

- 4.1 The costs of carrying out the survey have been met from existing budgets held by Worcestershire Regulatory Services and the Council.

5. LEGAL IMPLICATIONS

- 5.1 The relevant piece of legislation which enables the Council to create and vary Taxi Ranks, is the S63 of the Local Government (Miscellaneous Provisions) Act 1976.

The Act States:

- (1) *For the purposes of their functions under the Act of 1847, a district council may from time to time appoint stands for hackney carriages for the whole or any part of a day in any highway in the district which is maintainable at the public expense and, with the consent of the owner, on any land in the district which does not form part of a highway so maintainable and may from time to time vary the number of hackney carriages permitted to be at each stand.*
- (2) *Before appointing any stand for hackney carriages or varying the number of hackney carriages to be at each stand in exercise of the powers of this section, a district council shall give notice to the chief officer of police for the police area in which the stand is situated and shall also give public notice of the proposal by advertisement in at least one local newspaper circulating in the district and shall take into consideration any objections or representations in respect of such proposal which may be made to them in writing within twenty-eight days of the first publication of such notice.*

A new rank cannot prevent access to any premises or impede the operation of other forms of public transport such as buses.

No rank can be placed upon the highway without the consent of the Highways authority.

- 5.2 In practical terms 5.1 above means approval will need to be sought from the County Council Highways Authority before work can start on

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the process for creating new, or varying existing, Taxi Ranks across the district. Approval is also required from the Chief of Police.

6. OTHER - IMPLICATIONS

Relevant Strategic Purpose

- 6.1 The sufficient provision of taxi ranks helps supports residents and local businesses. By maintaining a resilient transport network, we also support resident's movement across the district which includes journeys relating to employment and to access leisure and other amenities. This clearly supports local businesses and the Council's Economy Development and Infrastructure priorities.

Climate Change Implications

- 6.2 No implications identified

Equalities and Diversity Implications

- 6.3 6.4 Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.
- 6.4 Officers having assessed the above, and in consideration that this is an information report only, conclude that the matters raised in this report do not adversely impact or unlawfully discriminate against any protected characteristics therefore a full equality Impact Assessment will not be required.

7. RISK MANAGEMENT

- 7.1 No implications identified

8. APPENDICES and BACKGROUND PAPERS

Appendix 1 – Survey responses

Appendix 2 – Plan of train station - 'taxi' spaces

Appendix 3 – Plan of train station – extent of highway.

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Hackney Carriage Ranks - Bromsgrove District Council

Taxi rank provision across Bromsgrove District Council

1. How often do you use a Bromsgrove district taxi rank?				
Answer Choices			Response Percent	Response Total
1	Daily		72.22%	13
2	Weekly		22.22%	4
3	Monthly		5.56%	1
			answered	18
			skipped	2
Other, please provide details: (4)				
1	Rarely go on the ranks			
2	I request to a rank by the lady bird Aston field &a rank need to cutshil by shop some where.& black- well some where , train station burnt green etc.			
3	Hardly ever			
4	I don't use it often			

2. Which taxi rank do you use the most?				
Answer Choices			Response Percent	Response Total
1	Crown Close (Market Street Service Road), near bus station		68.42%	13
2	Hight Street outside the Golden Cross Hotel and public House		21.05%	4
3	Worcester Road, junction of George Street		5.26%	1
4	Worcester Road, junction of Station Street		0.00%	0
5	The Strand		5.26%	1
			answered	19
			skipped	1

3. Are you happy with the current taxi rank provision across the district of Bromsgrove?

Answer Choices			Response Percent	Response Total
1	Yes		45.00%	9
2	No		55.00%	11
			answered	20
			skipped	0

Please provide further details (10)

1	Not enough spaces
2	There could be a taxi rank in Rubery, new road, which could be useful.
3	Limited spaces on bus station,, which is the main pick up point I think in Bromsgrove
4	Not at all , Ranks are being deliberately being eliminated to support illegal taxi operations in the shire
5	The taxi rank at the bus station has not got enough 'official spaces' just 4 spaces is not enough, having to park the opposite side, sometimes there are taxis lined all the way day the bus station. The Golden Cross has 1 official space Again this is not enough. Also not enough licence enforcement officers around at night, where uber and redditch based drivers are parking on the ranks
6	We use almost all rank but I mention above deferent places. Then we can do better. Also existing rank need to extended.
7	I'm not happy with the current taxi rank provision. I would strongly support having an additional taxi rank in the Aston Fields area, as it has become a busy hub with more restaurants, cafés, bars and pubs opening. There is clearly a growing demand for taxis, with many customers waiting for them. A dedicated rank would make it easier for customers to access taxis and would also help local taxi drivers get more work and improve their earnings.
8	Crown Close rank is not big enough. High Street and Worcester rd can be difficult to use due to cars and vans using the rank and little to no enforcement.
9	More signage needed to deter/ inform public that these spaces are for Hackney carriage not their own parking
10	Not enough spaces

4. In your view, could any of the taxi rank spaces available across the district be better used as alternative parking?

Answer Choices			Response Percent	Response Total
1	Yes		21.05%	4
2	No		78.95%	15
			answered	19
			skipped	1

If you have answered 'yes' please provide further details (5)

4. In your view, could any of the taxi rank spaces available across the district be better used as alternative parking?

- | | |
|---|--|
| 1 | The strand hardly ever used. |
| 2 | They already being used by illegal taxi operator , fully supported and backed by Worcestershire county council to support their favourite operator. Although completely illegal as per policy of a shire |
| 3 | See above
Not enough 'official spaces' |
| 4 | I mentioned above:burnt green, Aston field ladybird,Cutshil etc. |
| 5 | The strand. Due to no enforcement this is usually occupied by uber vehicles. |

3. Rank 1 - Crown Close (Market Street Service Road)

5. Have you ever used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		100.00%	20
2	No		0.00%	0
			answered	20
			skipped	0

6. On which days of the week have you used this rank?

Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	20
1	I use it every single day.			
2	Everyday			
3	Everyday			
4	Monday to Saturday			
5	Mon-fri			
6	Every day of the week , ie 7 days			
7	I use this rank monday to Saturday			
8	Every day and sometimes every other day.			
9	Always			
10	Everyday			
11	Sunday			
12	All week			

6. On which days of the week have you used this rank?

13	Mon to ftiday
14	as and when i have bookings
15	mostley monday to friday.
16	Random
17	From 11am to 14pm daily
18	Tuesday Wednesday
19	Every day
20	All seven days

answered	20
skipped	0

7. At what times of the day have you used this rank?

Answer Choices		Response Percent	Response Total
1	Open-Ended Question	100.00%	19
1	7am to 5pm		
2	Various times throughout the day		
3	Throughout the day		
4	9am to 5pm		
5	10		
6	Well all day till 9 pm		
7	From 5am till 4pm		
8	Morning and evening		
9	Always		
10	Afternoon		
11	Morning		
12	Daytime		
13	9 - 3		
14	midday onwards		
15	3pm to 8pm.		
16	As above		
17	Morning		
18	All times day and night		
19	Morning or evening , whenever i work		
		answered	19
		skipped	1

8. Has there been sufficient availability of taxis at the times you have used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		63.16%	12
2	No		36.84%	7
			answered	19
			skipped	1

9. Would this rank be better in another location?

Answer Choices			Response Percent	Response Total
1	Yes		5.00%	1
2	No		95.00%	19
			answered	20
			skipped	0

If you have answered 'yes' please provide reasons for your answer and suggest alternative location(s) (1)

1	It just needs to be better laid out You say that there is enough room for 5 cars, you can fit 4 cars on, mainly because we have to leave a big enough gap so we can pull out if required to. So yes 5 cars if parked bumper to bumper.
---	--

4. Rank 2 - High Street, outside the Golden Cross Hotel and Public House

10. Have you ever used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		90.00%	18
2	No		10.00%	2
			answered	20
			skipped	0

11. On what days of the week have you used this rank?

Answer Choices			Response Percent	Response Total
----------------	--	--	------------------	----------------

11. On what days of the week have you used this rank?

1	Open-Ended Question	100.00%	18
1	Every day		
2	Mostly weekends		
3	Friday & Saturdays Sometimes sundays		
4	Not very often, on occasions.		
5	Mon fro		
6	7 days of the week if I can find place to park as it is occupied by either private cars , Favourite operator and delivery drivers and anybody who wants to park there and go into Golden cross for hours		
7	Monday to Saturday		
8	Every other day and especially in the weekends.		
9	Always evening & night		
10	Saturday		
11	All days as and when it is free from other vehicles and uber		
12	Mon to fri		
13	Friday and Saturday		
14	friday and saturday.		
15	Night time		
16	Tuesday Wednesday		
17	Through out the week		
18	Seven days		
		answered	18
		skipped	2

12. At what times of the day have you used this rank?

Answer Choices		Response Percent	Response Total
1	Open-Ended Question	100.00%	18
1	5pm to 10pm		
2	After 7pm		
3	Mostly late evenings		
4	During the day		
5	12pm		
6	Usually evenings if I could find place		
7	5am till 4pm		
8	Evening after 7pm.		

12. At what times of the day have you used this rank?

9	Same above	
10	Monday	
11	Daytime	
12	9 to 3	
13	from 7pm onwards until 1.30am	
14	10pm to 12 am.	
15	Evening time	
16	Morning	
17	Through out the day there is never space to park to drop off or pick up due to private cars parking as you have allocated public parking here they seem to take up the allocate taxi parking too	
18	Mostly evenings.	
		answered 18
		skipped 2

13. Has there been sufficient availability of taxis at the times you have used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		47.06%	8
2	No		52.94%	9
			answered	17
			skipped	3

14. Would this rank be better in another location?

Answer Choices			Response Percent	Response Total
1	Yes		5.26%	1
2	No		94.74%	18
			answered	19
			skipped	1
If you have answered 'yes' please provide reasons for your answer and suggest alternative location(s) (3)				
1	Needs more spaces			
2	Again only 1 space, the lines painted on the lay you, has 1 space			
3	Extended rank will be better.			

5. Rank 3 - Worcester Road, junction of George Street

15. Have you ever used this rank?				
Answer Choices			Response Percent	Response Total
1	Yes		55.00%	11
2	No		45.00%	9
			answered	20
			skipped	0

16. On which days of the week have you used this rank?				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	13
	1	Weekends		
	2	Weekends		
	3	Weekends		
	4	N/A		
	5	Again if I find a place I would use it during allowed hours but there is hardly any place		
	6	weekends		
	7	Friday		
	8	All days.		
	9	friday and saturday		
	10	friday and saturday.		
	11	Daily		
	12	None		
	13	Only weekend		
			answered	13
			skipped	7

17. At what times of the day have you used this rank?				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	13
	1	7pm to 12am.		

17. At what times of the day have you used this rank?

2	Evening
3	Late evenings
4	N/A
5	It could be any time (allowed for taxis) then again hard to find place to park
6	evenings
7	10pm
8	Nights
9	7pm until 1am
10	1 am to 3 am.
11	Everyday
12	No
13	Midnight after 12.00

	answered	13
	skipped	7

18. Has there been sufficient availability of taxis at the times you have used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		57.14%	8
2	No		42.86%	6
			answered	14
			skipped	6

19. Would this rank be better in another location?

Answer Choices			Response Percent	Response Total
1	Yes		7.14%	1
2	No		92.86%	13
			answered	14
			skipped	6
If you have answered 'yes' please provide reasons for your answer and suggest alternative location(s) (1)				
1	I wouldn't know as I don't work these hours			

6. Rank 4 - Worcester Road, junction of Station Street

20. Have you ever used this rank?				
Answer Choices			Response Percent	Response Total
1	Yes		60.00%	12
2	No		40.00%	8
			answered	20
			skipped	0

21. On which days of the week have you used this rank?				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	13
	1	Weekends		
	2	Weekends & sometimes sundays		
	3	N/A		
	4	All days		
	5	weekends		
	6	Always every night & evening		
	7	Friday		
	8	All		
	9	friday and saturday		
	10	friday and saturday.		
	11	Weekend		
	12	I don't		
	13	Weekend		
			answered	13
			skipped	7

22. At what times of the day have you used this rank?				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	13
	1	10pm to 12am		

22. At what times of the day have you used this rank?

2	Late evenings		
3	N/A		
4	All allowed times provided there is no cars parked there		
5	evenings		
6	Same above		
7	11pm		
8	Nights		
9	7pm until 4am		
10	1 am to 3am		
11	Morning time		
12	I don't		
13	Midnight after 12		
		answered	13
		skipped	7

23. Has there been sufficient availability of taxis at the times you have used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		61.54%	8
2	No		38.46%	5
			answered	13
			skipped	7

24. Would this rank be better in another location?

Answer Choices			Response Percent	Response Total
1	Yes		0.00%	0
2	No		100.00%	15
			answered	15
			skipped	5

7. Rank 5 - The Strand

25. Have you ever used this rank?				
Answer Choices			Response Percent	Response Total
1	Yes		60.00%	12
2	No		40.00%	8
			answered	20
			skipped	0

26. On which days of the week have you used this rank?				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	12
	1	During the day		
	2	Hardly ever		
	3	Occasionally		
	4	Mon fri		
	5	Can be any day provided there is place to park		
	6	Occasionally		
	7	Evening 7to 10 pm		
	8	All		
	9	Daily		
	10	Tuesday Wednesday		
	11	Never		
	12	Weekend and weekdays		
			answered	12
			skipped	8

27. At what times of the day have you used this rank?				
Answer Choices			Response Percent	Response Total
1	Open-Ended Question		100.00%	9
	1	Now and again		
	2	12pm		

27. At what times of the day have you used this rank?

- | | |
|---|--|
| 3 | Again there is hardly a space to work if there is no private cars parked, Favourite operator uses this |
| 4 | As above |
| 5 | Daytime |
| 6 | anything |
| 7 | Morning |
| 8 | Never |
| 9 | Usually daytime or night time on weekend. |

answered	9
skipped	11

28. Has there been sufficient availability of taxis at the times you have used this rank?

Answer Choices			Response Percent	Response Total
1	Yes		37.50%	6
2	No		62.50%	10
			answered	16
			skipped	4

Comments: (6)

- | | |
|---|--|
| 1 | Again there is hardly a space to work if there is no private cars parked, Favourite operator uses this |
| 2 | This one is mainly used by general public parking there to use the local shops. Most of the time there is no where for taxis to park |
| 3 | Need little more |
| 4 | Usually can't use on the evening because of uber |
| 5 | always has uber cars or private cars parked up instead |
| 6 | This area is usually used by uber drivers to wait for jobs. Removing taxi rank from here would be giving them more space . |

29. Would this rank be better in another location?

Answer Choices			Response Percent	Response Total
1	Yes		6.25%	1
2	No		93.75%	15
			answered	16

29. Would this rank be better in another location?		
		skipped 4
If you have answered 'yes' please provide reasons for your answer and suggest alternative location(s) (1)		
1	This rank is not used by the taxi drivers most of the time.	

8. Additional comments

30. Do you have any other comments to make in respect of this survey?			
Answer Choices		Response Percent	Response Total
1	Open-Ended Question	100.00%	9
1	No		
2	A lot but surely you wouldn't like that , comments , experience , lack of council enforced , deliberate intentions, worth writing 500 page book but I am not going to, wouldn't that be better when you had Cobra committe meeting 🤔 , have invited drivers as well as this department s existence is purely depend on drivers , if not all drivers at least a single representative of drivers , But		
3	We will like better display of signage to say only Taxis can park here from certain time as this is a Taxi rank. This is due to constant arguments when public and other taxi drivers from other councils.		
4	If you consider my above survey I will be appreciate. Thank you.		
5	No		
6	No		
7	Lack of enforcement from licensing is a concern.		
8	the ranks are fine where they are but need more signage on the lamp posts and painted signage on the floor indicating that this is for taxi parking only the spaces need to be more clever in layout, if drivers parked properly then the crown hotel rank as an example can park 5 cars back to back we have too many private cars and uber cars parked at the ranks especially after 7pm and on weekends that then don't allow us to park and then make the availability of taxis limited as we can find nowhere to park ourselves		
9	Please take action against the Wolverhampton taxi drivers		
		answered	9
		skipped	11

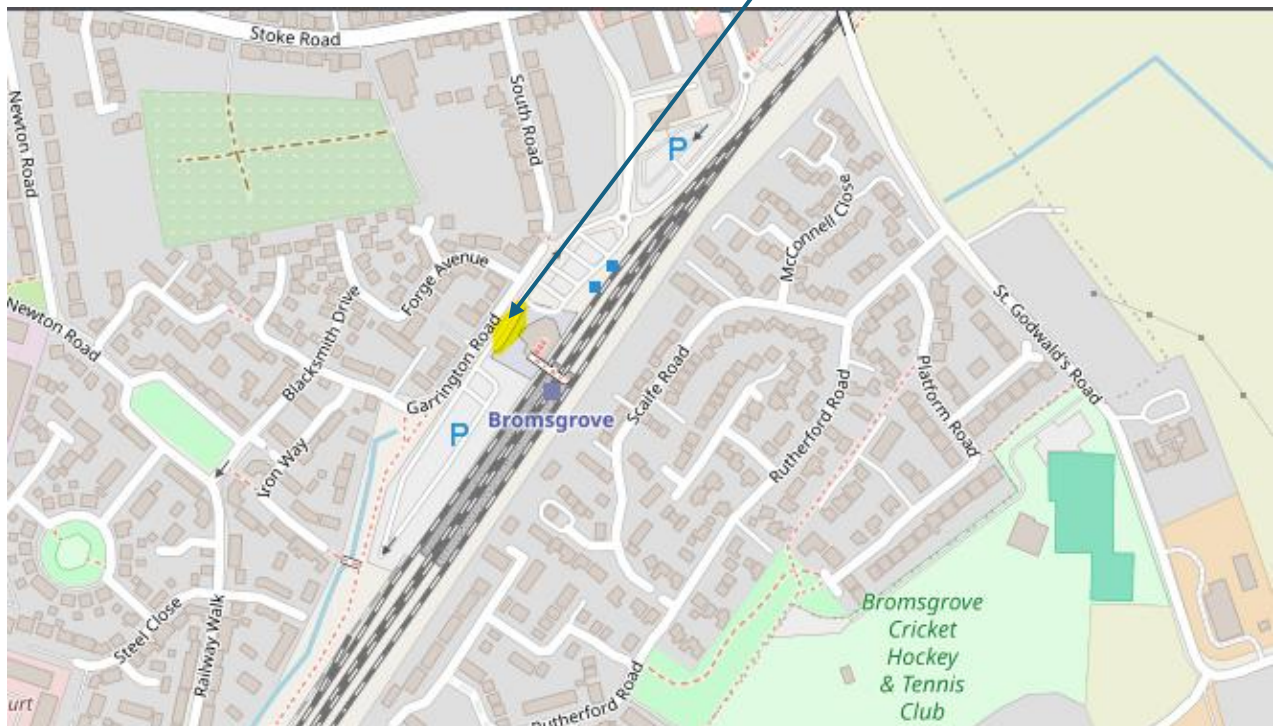
9. About you

31. In what capacity are you responding to this consultation (select all that apply):				
Answer Choices			Response Percent	Response Total
1	Licensed hackney carriage driver		95.00%	19
2	Licensed private hire driver		0.00%	0
3	Licensed private hire operator		5.00%	1
4	Councillor		0.00%	0
5	Member of the public		0.00%	0
6	Other (please specify):		0.00%	0
			answered	20
			skipped	0
Other (please specify): (0)				
No answers found.				

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Bromsgrove Train Station – Designated ‘Taxi’ spaces

Designated ‘taxi’ lay-by,
consisting of 4 spaces



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Bromsgrove Train Station – Extent of Highway Land

The blue lines indicate dedicated Highway and Footways as taken from the County Council's Highway mapping system.



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LICENSING COMMITTEE WORK PROGRAMME 2026/2027

20th July 2026

- **Street Trading Policy – Verbal Update**
- **Hackney Carriage and Private Hire Licensing Policy – Verbal Update**
- **Hackney Carriage Stands – Review of Hackney Carriage stands.**

Closed Session

- Any Enforcement / Appeals Updates – (verbal)

7th September 2026

- **Hackney Carriage Ranks – Feedback from the Trade**
- **Revised Street Training Policy**

Closed Session

- Any Enforcement / Appeals Updates – (verbal)

9th November 2026

- **Fees and Charges – (subject to Committee approval)**

Closed Session

- Any Enforcement / Appeals Updates – (verbal)

15th March 2027

- **Street Trading Policy Consultation Response (subject to Committee approval)**
- **Animal Licensing Policy amendments (subject to Committee approval)**

Closed Session

- Any Enforcement / Appeals Updates – (verbal)